



**Maintenance Superintendents
Association
Scholarship Funds Request Form**

Date: _____

Dear _____ ;

The _____ Chapter of the Maintenance Superintendents Association requests \$200.00 for calendar year _____ as specified in the Executive Board Scholarship Guidelines located on the back of this document. These monies will be awarded for three (3) years. If, by December 30th of the third (3rd) year, no scholarships have been awarded the monies shall be refunded to the Executive Board Treasurer (\$600.00).

At the Award ceremonies the chapter will recognize the Executive Board contributions to their scholarship programs. The chapter will make available to the Executive Board the applicant names selected for these monies.

The list of scholarship applications for the _____ Chapter is as follows:

Name	School Attending

Signed: _____ Phone: _____

MAINTENANCE SUPERINTENDENTS ASSOCIATION EXECUTIVE BOARD SCHOLARSHIP GUIDELINES

ELIGIBILITY CRITERIA

1. Each Chapter shall qualify for funding each calendar year for their member chapter, starting January 1 of each calendar year.
2. Each Chapter shall request on the Scholarship Funds Request Form (reverse side of this form) to the Executive Board President (with a copy to the Treasurer) the allocated monies (\$200.00) per chapter, no later than the Fall Executive Board meeting of each calendar year, **no exceptions**. A list of the scholarship applicants (or actual recipient) shall be listed on the front of this form at the time of the request.
3. Each Chapter shall receive \$200.00 per year for up to three (3) years, and each Chapter has the opportunity to accumulate a total of \$600.00 in these three (3) years in order to facilitate a scholarship program for their Chapter.
4. If, by December 30th of the third (3rd) year, no scholarships are awarded by any given Chapter, the monies shall be refunded to the Executive Board Treasurer (\$600.00) in full, **no exceptions** will be allowed.
5. Each Chapter shall recognize the Executive Board contributions to their scholarship programs, and make available to the Executive Board the applicant names selected for these monies.

Adopted September 15, 2000, revised May 22, 2009
File; B & B: E-Board Scholarship Form