



MSA Public Works Specialist Certificate Program

Frequently Asked Questions

Q. Do I have to be an MSA member to take these classes?

No. While MSA membership is strongly encouraged, it is not required. You only need an interest in learning more about Public Works.

Q. How long does each class last?

Most classes are approximately 30 minutes long. Some special modules may last up to one hour.

Q. Are scholarships available?

Yes. Each MSA chapter has a scholarship fund, and scholarship distribution is determined by the officers of each chapter. We encourage you to contact or become a member of your local chapter for more information about available scholarship opportunities.

Q. Do I have to pay for all 12 classes at once?

No. Classes are pay-as-you-go. Most students take two classes at a time. We generally recommend taking no more than three classes in a single semester.

Q. Can these classes be transferred to another college for credit?

Once our accreditation process is complete, acceptance of these courses for college credit will be determined by each individual college or institution. Students should contact the college they plan to attend to confirm whether the courses will be accepted toward their program.

Q. Can Public Works classes from community colleges be transferred into this program?

Possibly. Transcripts are reviewed on a case-by-case basis to determine whether previous coursework may be accepted. Citrus Community College, Palomar Community College, and Santiago Community College have offered similar courses that may be eligible for transfer.

Q. My agency is paying for my classes and requires an invoice. Can I receive one?

Yes. Our registration system provides both an invoice and a receipt.

Q. What type of certificate is offered?

Students receive a Certificate of Completion after successfully completing each individual class. After successfully completing six classes, students receive a **Public Works Technician Certificate**. After successfully completing all 12 classes, students receive a **Public Works Specialist Certificate**.

Q. How often are classes offered?

Classes are offered three times per year.

Q. When are classes held?

Classes are held in the evenings, Monday through Thursday. Class start times are **5:30 p.m.**, **6:30 p.m.**, and **7:30 p.m.** The current schedule is available on the registration website.

Special arrangements may also be available for agencies with groups of 10 or more participants who would like to take the same class together during regular work hours.